

Risk area/Risk identified	Likelihood	Severity of impact	overall risk	mitigation/control	Retained risk	ACTION required?
<ul style="list-style-type: none"> <li>Conflicts of interest (PCC v Friends)</li> </ul>	medium	high	med/high	<ul style="list-style-type: none"> <li>Clause 19 of Deed</li> <li>standing agenda item</li> <li>majority trustees independent of PCC</li> </ul>	low	maintain a majority of trustees independent of PCC
<ul style="list-style-type: none"> <li>Loss of key trustees (accident/illness)</li> </ul>	medium	high	med/high	<ul style="list-style-type: none"> <li>meeting minutes record all decisions to enable continuity</li> <li>standing agenda item on trustee appointment terms and ongoing availability</li> </ul>	medium	recruit an 8th, younger, trustee with appropriate skills.
<ul style="list-style-type: none"> <li>Trustee range of skills inadequate</li> </ul>	medium	med/high	med/high	<ul style="list-style-type: none"> <li>trustee skills range kept under review</li> </ul>	med/low	co-opt volunteer/employee with relevant skills when required.
<ul style="list-style-type: none"> <li>Failure to attract level of funding required to meet objectives</li> </ul>	medium	high	med/high	HLF application underway. success not guaranteed at this stage.	med/high	<ul style="list-style-type: none"> <li>research additional grant sources</li> <li>set up a legacy scheme</li> </ul>
<ul style="list-style-type: none"> <li>Difficulty/failure to grow individual donor data base</li> </ul>	medium	med/high	medium	<ul style="list-style-type: none"> <li>Donor flyers at all events</li> <li>Legacy programme under discussion</li> </ul>	med/low	<ul style="list-style-type: none"> <li>increase social media appeals for donors</li> <li>look beyond immediate locality for new donors</li> </ul>
<ul style="list-style-type: none"> <li>Difficulty/failure to meet the public benefit/education objectives</li> </ul>	medium	medium	medium	<ul style="list-style-type: none"> <li>Work on meeting these objectives at early stage</li> <li>Progress on meeting these objectives reviewed at AGM.</li> </ul>	medium	maintain efforts to involve groups and schools in educational, historic and other appropriate public benefits.
<ul style="list-style-type: none"> <li>Business sponsors hit by difficult trading/economic environment</li> </ul>	medium	medium	medium	<ul style="list-style-type: none"> <li>review sponsor support after each event to identify approaching difficulties</li> </ul>	medium/low	<ul style="list-style-type: none"> <li>create a sponsor database and look to expand to a wider geographic area</li> <li>explore more sponsorship opportunities</li> </ul>

<ul style="list-style-type: none"> <li>Loss/corruption of donor database</li> </ul>	low	med/high	med/low	<ul style="list-style-type: none"> <li>database backed up to iCloud</li> <li>link to up-to-date database to be shared with Trustees each quarter.</li> </ul>	low	Review every 6 months
<ul style="list-style-type: none"> <li>Fraud or error (impacting finances, reputation, funding)</li> </ul>	low	med/high	Med/low	<ul style="list-style-type: none"> <li>Access to bank accounts is limited to three Trustees.</li> <li>two signatories needed for large withdrawals</li> <li>Data is backed up to Dropbox and held on 2 computers.</li> <li>Accounts are examined by external auditor</li> </ul>	low	Review these risks every quarter
<ul style="list-style-type: none"> <li>Changes in charity tax policies</li> </ul>	low/med	medium	med/low	tax policies monitored to enable early assessment of impact	med/low	Review tax regime yearly
<ul style="list-style-type: none"> <li>Low trustee awareness of banking arrangements (unexpected costs/admin issues in Treasurer's absence)</li> </ul>	medium	medium	medium	<ul style="list-style-type: none"> <li>three trustees have access to Friends bank accounts</li> <li>finances recorded at each trustee meeting</li> </ul>	med	<ul style="list-style-type: none"> <li>Appoint a Trustee as assistant treasurer.</li> <li>Treasurer to train assistant on banking arrangements and organisation of accounts.</li> <li>Treasurer to raise Trustees' awareness with summary of banking arrangements</li> </ul>

<ul style="list-style-type: none"> <li>Failure to address safeguarding risks could bring reputational risks affecting fund-raising success</li> </ul>	<p>low</p>	<p>high</p>	<p>medium</p>	<ul style="list-style-type: none"> <li>develop safeguarding policy that protects people who come into contact with FSPSP, by fostering an open and positive culture that supports reporting on safeguarding concerns and confidence that concerns will be addressed.</li> <li>ensure school groups in contact with FSPSP (eg church visits) are always accompanied by their teacher/ group leader.</li> </ul>	<p>low</p>	<ul style="list-style-type: none"> <li>Safeguarding policy adopted 9/10/2024</li> <li>Review safeguarding risks and policy annually</li> </ul>
---	------------	-------------	---------------	---	------------	--